

Action points from the 31<sup>st</sup> Meeting of the Paediatric Nursing Associations of Europe

1. *Written update for websites **not all countries have yet advised of information required***  
Each country to check the name and email address for the key contact as above and the weblink for their association and advise FS if information needs amending – All  
If you wish to check whether your county/national nursing association is already listed please check via [https://www.rcn.org.uk/get-involved/forums/children-and-young-people-professional-issues-forum-forum/home/paediatric-nursing-associations-of-europe](https://www.rcn.org.uk/get-involved/forums/children-and-young-people-professional-issues-forum/children-and-young-people-professional-issues-forum-forum/home/paediatric-nursing-associations-of-europe)  
Updates to key contacts and weblinks to be placed on PNAE website when received – FS.
2. *Key contact to cascade information, agenda's and papers within their own country/Association as required – All*
3. *Meet deadlines, hand over information when asked.*  
– ALL . Topic on the agenda for the next meeting - FS
4. *Getting clarification from RCN about continuation of website.* - Corry van den Hoed-Heerschop.  
Looking for information on hosting a website: costs, possibilities for webpage on existing websites. **Suggestions to be sent to KDW [katrin.dewinter@thomasmore.be](mailto:katrin.dewinter@thomasmore.be)**; – ALL
5. *Every country takes responsibility for updating information.* – ALL.  
Topic on the agenda for the next meeting - FS
6. *Workforce and recruitment*  
Consider review and update of nurse education for paediatric nursing position across Europe in 2018. Slovenia (MO) & Belgium (KDW) prepare this for the next meeting.  
Please include items that were sent from CS in Ireland after the meeting.  
Send all additional information about paediatric nursing in Europe and education programmes to MO: [Majdao71@gmail.com](mailto:Majdao71@gmail.com); & KDW [katrin.dewinter@thomasmore.be](mailto:katrin.dewinter@thomasmore.be);  
**Timeline: End of June**  
**To be dispersed by beginning of July 2018** - ALL . The revision will be placed on the agenda for the next meeting - FS
7. *Advanced Nursing Practice*  
**(IMO) from Italy** : accepts this task to make up potential questions for survey on ANP. **Will do this by means of Google forms. Timeline: end of June 2018 by IMO.** [imdalloaglio@opbg.net](mailto:imdalloaglio@opbg.net); **Will be dispersed beginning of July by FS.**  
  
For document: See point 8 notes last meeting Reykjavik and notes from Please include items that were sent from CS in Ireland after the meeting. Topic will be Discuss and agree on definitions on ANP with the potential questions for future survey placed on the agenda of the next meeting – FS.

8. *Safeguarding children and young people*

**Action:** Set up questions about safeguarding children and young people in preparation of a survey. **IHD** will contact **FL** to check if she' is able to prepare some questions. If not this will be done by **IHD & CRQ**. Additional information about Safeguarding young children can be sent to **IHD** and we will take notes of CS with us [ingridhd@xs4all.nl](mailto:ingridhd@xs4all.nl); & **CRQ** [cyrquast@xs4all.nl](mailto:cyrquast@xs4all.nl); - **ALL**  
**Timeline: end of June** . Will be dispersed beginning of July by via **FS**.

Topic on the agenda for the next meeting – **FS**

9. *Shared record keeping between nurses and families*

**Action:** To start a working group (3-4 members) about shared record keeping from within different settings: Italy/ Greece/ Denmark: goal: discussing questions for a survey – **IDO**. **All additional information about shared record keeping can sent to IMO** [imdaloglio@opbg.net](mailto:imdaloglio@opbg.net); – **ALL**  
To place on the agenda of next meeting - **FS**

10. *Potential for Pan European standards of care/evidence based protocols*

Discussion Paediatric Early Warning System (PEWS).

**Action: CS** prepares discussion about ideas to have European database standardizing care for children throughout Europe by sharing best practice guidelines to enhance outcomes in Europe. **Bring information on own use of PEWS and which PEWS are used to next meeting. ALL** To place on the agenda of next meeting - **FS**

11. **Please note:** if you suggest an agenda item, please give more information in advance. Set the scene and what you wish to discuss. This gives PNAE members a chance to prepare this topic for the meeting - **ALL**

12. *Notification and responding to emails within requested timeline*

PNAE members respond to requests, within set timelines and notify host of the meeting in time to prepare a meeting and events properly- **All**

13. *Information Meeting in Prague Oktober 2018*

**Program Thursday 18th of October 2018**

**Meeting point at the hospital Prague Motol at 9:30 (metro line A- Nemocnice Motol)**

9:30- 10:30 Hospital Prague Motol - welcome

10:30- 12:30 Hospital visit (pediatric clinic, oncology, cardiology and neonatal)

12:30- 13:30 Lunch in the hospital

According to interest there is a possibility to visit Proton Therapy center Prague check the website [www.ptc.cz](http://www.ptc.cz)

Action (let us know if you are interested before 31<sup>st</sup> of August 2018  
[ivona.mikulenkova@post.cz](mailto:ivona.mikulenkova@post.cz);

18:00 Historical tram with dinner in Czech brewery with Czech beer

**cost 60 euro per person**

Action (let us know if you are interested before 31<sup>st</sup> of August 2018  
[ivona.mikulenkova@post.cz](mailto:ivona.mikulenkova@post.cz);

### **Program Friday 19th October 2018**

PNAE Meeting 09:00- 16:00

**Location: the Park Hotel Inn**

Note There is a possibility to book a hotel room in the Park In Hotel for reduced rate for PNAE members. [www.parkinn.com/Hotel/Prague](http://www.parkinn.com/Hotel/Prague)

See attachment the registration form

- **Action: Advise IM and FS of attendance at Greece 2018 meeting before**
- **the 31 st of August - All**