

## Action points from the 27<sup>th</sup> Meeting of the Paediatric Nursing Associations of Europe

1. *Written update for websites* **not all countries have yet advised of information required**
  - Each country to email FS the name and email address for the key contact to be placed on the website

**Please note: all countries need to do the above asap**

  - Key contacts and weblinks to be placed on PNAE website when received – **FS**
  - Email contact list to be amended in light of the above - **FS**
  - Key contact to cascade information, agenda's and papers within their own country/Association as required – **All**
2. *Congress 31<sup>st</sup> May and 1<sup>st</sup> June 2018 in Athens*
  - Email pdf of postcard flyer to FS for circulation to PNAE representatives – **VM**
  - Notify FS when congress website live - **VM, KK & PP**
  - Connect VM with Christine Walker at RCNi – **FS**
  - Identify additional PNAE representatives for scientific committee and overarching organising committee - **FS**
3. *RN4CAST, recruitment and competence of nurses*
  - Consider exploring potential for a similar European study in paediatrics. To be discussed further at next meeting - **All**
4. *Promoting collaborative research*
  - Discuss cascade at next meeting - **All**
5. *Do Not Resuscitate Orders*
  - Amend survey and send to FS – **IHD**
  - Disseminate survey for completion within set timeline – **FS**
  - Collate responses and send to FL - **FS**
  - Present findings at next meeting - **FL**
6. *Caring for sick children and young people at home and in the community*
  - Re-send to countries who have not yet responded – **FS**
  - Send individuals collated response to each country to check - **FS**
  - Collate further responses and send to FL – **FS**
  - Present final findings at next meeting - **FL**
7. *Home ventilation for children across Europe*
  - Re-send to countries who have not yet responded – **FS**
  - Send individuals collated response to each country to check - **FS**
  - Collate further responses and send to IM – **FS**
  - Present final findings at next meeting - **IM**
8. *Indicators and health outcomes*
  - Amend position statement as discussed – **FS**
  - Send revised positions statement with covering letter to PNAE representatives for translation and cascade in their country- **FS**
9. *Registration and regulation of nurses*
  - Place item on next meeting agenda – **FS**
  - Send position statement with agenda - **FS**

10. *Notification and responding to emails within requested timeline*

- PNAE members to respond to requests, notifications and to return information within set timeline - **All**

11. *Future agenda items*

- To discuss Pain management and assessment
- Climate change

12. *Future meeting dates/venues and locations*

- Advise FS of attendance at the December 2016 meeting- **All**