

Paediatric Nursing Associations of Europe (PNAE)

The goals and purposes of the PNAE are to:

- Enhance the care of children and adolescents world wide
- Use the UN Convention of the Rights of the Child to promote and advocate for the health and development of children
- Encourage communication between paediatric nurses to help further the care of all children.

Through its activities the network of Paediatric Nursing Associations of Europe will seek to ensure that children, young people and families across Europe are guaranteed the quality of nursing care they have a right to receive. Action is planned to:

- Establish and communicate a clear vision for paediatric nursing across Europe
- Promote common standards in paediatric nursing practice, education, management and research
- Promote free movement of paediatric nurses between the countries of Europe, through recognition of differing educational preparations and professional registrations.
- Proactively inform and advise European organisations and others on paediatric nursing issues
- Communicate and collaborate with other organisations concerned with the health and welfare of children in Europe, particularly the European Association for Children in Hospital (EACH).

Members¹

Austria	Berufsverband Kinderkrankenpflege (Association of paediatric nurses)
Belgium	Paediatric Nurses Association (Werkgroep kinderverpleegkundigen NVKVV (Nationaal Verbond Verpleegkundigen en vroedvrouwen)
Croatia	Croatian Nurses Association of Paediatric Nursing Society
Cyprus	Cyprus Nurses and Midwives Association
Czech Republic	Czech Association of Nurses
Denmark	Danish Paediatric Association
Estonia	Estonian Paediatric Nurses Association
Finland	Finnish Nurses' Association
France	l'Association Nationales des Puéricultrices et des Etudiantes
Germany	Berufsverband Kinderkrankenpflege Deutschland (BeKD) e.V.
Greece	Paediatric Nursing Sector of Hellenic Nurses Association
Hungary	Paediatric Nurses Section of the Hungarian Nursing Association
Iceland	Icelandic Nurses' Association
Ireland	Irish Children's Nurses Association
Italy	Italian Nurses Association
Lithuania	Lithuanian Nurses Association
Luxembourg	Luxembourg Paediatric Nurses
Malta	Malta Union of Midwives & Nurses

¹ The membership of PNAE is continually expanding to encompass representatives from other countries within the EU and beyond

Netherlands	Dutch Association of Paediatric Nurses, Netherlands
Norway	Norwegian Paediatric Nurses' Association
Poland	Polish Association of Paediatric Nurses
Portugal	Associação Portuguesa de Enfermeiros
Romania	Asociația De Nursing Din Romania
Serbia	Paediatric Section of the Association of Nurses and Midwives of the Republic of Serbia
Slovak	Slovak Chamber of Nurses and Midwives
Slovenia	Paediatric Nurses Association of Slovenia
Spain	Organización Colegial de Enfermería
Sweden	Swedish Paediatric Nurses Association
Switzerland	Association Suisse des Infirmières/Infirmiers
Turkey	Turkish Nurses Association/Paediatric Nurses Association
United Kingdom	Royal College of Nursing

Observer/For information:

European Federation of Nurses [EFN] - Standing Committee of Nurses of the EU
 ICN – International Council of Nurses
 ESNO – European Specialist Nurses Organisation
 FePI

Operating procedures of PNAE

Language

The official language of the PNAE is English.

Coordinator² and Deputy-Coordinator³

Besides the participants from the different countries the PNAE has a co-ordinator and a deputy-co-ordinator. It is recommended that the co-ordinator and deputy co-ordinator are from different countries.

The duties of the coordinator are:

- Management of the records of the PNAE
- Conducting the correspondence of the PNAE
- Preparing the agenda of the meetings
- Keeping minutes of meetings.

The deputy coordinator⁴ undertakes in the interim the above functions in the event of the coordinator being unable to undertake the above duties.

² The coordination function of PNAE is undertaken by the Royal College of Nursing in the UK, in a similar manner to the coordination support provided by the Norwegian Nurses Association to the European Student Nurses Association

³ In the event that the co-ordinator is unable to attend a meeting or to undertake secretariat functions the deputy co-ordinator will provide interim cover to ensure duties are completed. Nominees for the deputy co-ordinator must be PNAE country representatives and have participated in PNAE meetings for the preceding 2 years

⁴ Individually negotiated timeline, usually 2 years in duration.

Participants

One or two representatives from each country Nursing Association can participate. Each country Nursing Association should appoint a person who is the main contact for PNAE. The number of countries of the PNAE is unlimited.

Meetings

PNAE will have two meetings annually. The location will alternate between the members. Every two years one of the meetings of that year will be connected to the PNAE Congress.

Each meeting will be chaired by the PNAE member from the country in which the meeting is held who acts as the host for the meeting. The chairperson will be supported by the co-ordinator (or deputy co-ordinator where the co-ordinator is absent from the meeting).

Invitation

The host country will send the invitation 3 to 4 months before the meeting to the Co-ordinator. This will include information about accommodation and travel details.

Agenda

Agenda items will be sent by PNAE representatives to the co-ordinator at least 5 weeks before the meeting. Each participant can put forward items for the agenda of a meeting. The agenda and papers will be circulated to attendees at least 3 weeks before the meeting. The host country will make a short presentation about their association and Paediatric Nursing in their country.

Notes of meetings

The Co-ordinator will make the notes of the meeting with the assistance of one of the members present where required. The notes will be distributed within 3 weeks of the meeting and placed on the PNAE website.

Economy

The host country will arrange the meeting, ensure access to a meeting room, and provide refreshments during the meeting. Representatives and their Associations will be responsible for covering their own travelling and accommodation expenses.

All Paediatric Nursing Associations⁵ in Europe are encouraged to participate in the network so that a strong and united voice is possible on the important common issues that have been identified for action, such as:

- Defining paediatric nursing competencies
- Raising the profile of paediatric nursing and children's healthcare in Europe
- Ensuring transferability of qualifications across Europe
- Organisation of the bi-annual PNAE Congress, including the Scientific Programme.

The Scientific committee will include PNAE members in the country where the PNAE congress will be held together with PNAE members of other countries. A member from the host country will chair the scientific committee and will link with the PNAE co-ordinator.

⁵ Some countries do not have a national paediatric nursing association. In this case a group of paediatric nurses in a country can participate in the network as they attempt to establish an association over time (and linked to their national nursing association if possible).

The network will also provide the means for Associations in different countries to share information and resources, such as

- Standards for practice
- Recommended staffing ratios in paediatric wards and units
- Educational curricula and learning resources.