

Action points from the 22nd Meeting of the Paediatric Nursing Associations of Europe

1. *Written update for websites* **not all countries have yet advised of information required**
 - Each country to email FS the name and email address for the key contact to be placed on the website
Please note: all countries need to do the above asap
 - Key contacts and weblinks to be placed on PNAE website when received – **FS**
 - Email contact list to be amended in light of the above - **FS**
 - Key contact to cascade information, agenda's and papers within their own country/Association as required – **All**
2. *Format of Future PNAE meetings*
 - To look into new format from autumn/winter 2014 - **FS**
3. *3rd PNAE congress as part of Europaediatrics*
 - Identify lead paediatrician for Europaediatrics 2015 in Rome and advise IDO – **FS**
 - Advise FS by 1st December 2013 of potential recommendations for invited speakers from Italy - **IMD**
4. *RN4CAST, recruitment and competence of nurses*
 - BMY to update PNAE members at next meeting - **BMY**
5. *Revised PNAE operating procedures*
 - Clarification of criteria for nominations for deputy coordinator to be added. Final version to be circulated and placed on PNAE website – **FS**
 - Call for expressions of interest for next deputy co-ordinator role to be made at 25th meeting – **FS**
6. *Family presence in paediatric and neonatal areas*
 - Survey to be re-circulated for remaining countries to respond - **FS**
 - Draft summary of findings to be circulated for respondents to check content and advise of amendments required – **FS**
 - Findings from the survey to be presented at the next meeting – **FS**
 - Draft position statement for discussion at the next meeting - **FS**
7. *Education programmes: mapping of learning outcomes*
 - All countries to send learning outcomes for their paediatric nursing education programmes to FS - **All**
8. *Get well wish 7th June 2014*
 - Information to be sent to FS for circulation – **MB**
9. *Meeting in Oslo*
 - Advise FS if you potentially plan to attend the meeting in Oslo – **all**
10. *Future meeting dates/venues and locations*
 - Hosts sought for future meetings - **Please advise FS if you are interested in hosting a meeting - all**