



Paediatric Nurses Associations of Europe (PNAE)

Action Plan, Responsibility and Timeline: Online meeting: 20th May 2021

Item for action	Responsibility	Timeline
Notes arising from last meeting circulated to PNAE members	Jean Davies	01/07/2021
PNAE Membership- check details are correct on PNAE website	All PNAE members	15/07/2021
PNAE Website update, COVID-19 news, add upcoming events, quality assured links	Coordination team and All PNAE members	31/08/2021
Review position statements and definitions for accuracy and relevance	Coordination team and All PNAE members	31/08/2021
Terms of Reference finalised and uploaded on PNAE website	Coordination team	31/07/2021 It will be uploaded on PNAE website after the approval of 37 ^o meeting Notes



<p>Review PNAE Workplan: Existing</p> <p>Safeguarding Project Completed</p> <p>PEWS utilisation in paediatric hospital, a survey among Europe</p> <p>Proposed</p> <p>Proposal for PNAE survey regarding services (paediatricians and medical care across Europe)</p> <p>Long COVID-19 - proposal to develop education for children, young people and adults</p> <p>Gender imbalance in the Children’s nursing workforce</p>	<p>Ingrid Hanks Drieisma, Karen Vansteenkiste</p> <p>Orsola Gawronski, Catherine Sheridan</p> <p>Immacolata Dall’Oglio</p> <p>Jane Coad</p> <p>Jane Coad</p>	<p>31/07/2021</p> <p>It will be uploaded on PNAE website after the approval of 37^omeeting Notes</p> <p>To be agreed</p> <p>To be agreed</p> <p>To be agreed</p> <p>To be agreed</p>
<p>Any other business</p> <p>Length of meetings:</p> <p>Length of meetings to enable all agenda items to be addressed Reduce the agenda items, keep the length of the meeting the same. Use an electronic workspace e.g. Google Docs to work on documents</p> <p>PNAE coordination team proposal:</p>	<p>Coordination team</p>	<p>31/07/2021</p>

