

**Action grid incorporating notes of the Paediatric Nursing Associations of Europe (PNAE) <https://pnae.eu/>
42nd Meeting hosted by Italy at the Bambino Gesù Children's Hospital on the 27th of September 2023**

Attendees: PNAE member name and surname	Initials	Member Country	Nursing Association
Jane Coad	JC	United Kingdom	Association of Chief Children's Nurses, UK/ Co-ordinator of PNAE
Immacolata Dall'Oglio	IDO	Italy	Federation of the Order of Nursing Professions of Italy / Deputy Co-ordinator of PNAE
Jean Angela Davies	JAD	United Kingdom	Royal College of Nursing / PNAE Secretary
Orsola Gawronski	OG	Italy	Federation of the Order of Nursing Professions of Italy (FNOPI)
Signe M. Bandlien	SMB	Norway	Pediatric Nursing Association of Norway
Katrin De Winter	KdW	Belgium	NVKVV
Karen Vansteenkiste	Kv	Belgium	NVKVV
Kristina Kuznik	KK	Croatia	Croatian Nursing Association, Paediatrics Society
Elizabeta Kraj Kovačić	EKK	Croatia	Croatian Nursing Association, Paediatrics Society
Karin Bundgaard Nielsen	KBN	Denmark	Danish Nursing Association
Anette Lund	ALL	Denmark	Danish Nursing Association
Karitas Gunnarsdottir	KG	Iceland	Icelandic chapter of Children's nursing
Ingrid Hankes Drielsma	IHD	Netherlands	Dutch Nursing association mother and child
Jacobien Wagemaker	JW	Netherlands	Dutch Nursing association mother and child
Katarina Patriksson	KP	Sweden	Swedish Association of Pediatric Nurses
Ivona Mikulenkova	IM	Czech Republic	Czech Republic Nurses
Ayşe Ocakçı	AO	Turkey	Turkish Child Health Nurses Association
Helena Wigert	HW	Sweden	Swedish Association of Pediatric Nurses
Katarina Patriksson	KP	Sweden	Swedish Association of Pediatric Nurses
Majda Oštir	MO	Slovenia	Nurses and Midwives Association of Slovenia
Returning membership: New members			
Rosemarie Sheehan	RS	Ireland	National Children's Nursing Network
Marie Friedel	MF	Luxembourg	University of Luxembourg
Charles Eury	CE	France	National Association of Childcare Workers Graduates and Students (ANDPE)
Estelle Ledon	EL	France	National Association of Childcare Workers Graduates and Students

New email addresses: Charles Eury c.eury@anpde.asso.fr Estelle Leden e.ledon@anpde.asso.fr Marie Friedel marie.friedel@uni.lu Rosemarie Sheehan rosemarie.sheehan@nchg.ie 1

Key: PNAE Action Grid RAG Status (Version 1 created 11/08/2021)

Red- Urgent item to be completed by or before next PNAE meeting.

Amber/ Orange- Medium importance probably up to 1 year to complete/ or partial completion.

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Attendance as listed above, and Apologies noted from: Maria Brenner Ireland

10:30 to 11:30 Several PNAE members met Immacolata Dall'Oglio and Orsola Gawronski and members of the Bambino Gesù Children's Hospital clinical and research team who organised excellent and interesting visits to:

- Neonatal Intensive Care Unit
- Cardiac Intensive Care Unit
- Emergency department
- Paediatric Units
- Surgical Units
- Play Room and Public Relation Service
- Pier Giorgio Frassati School of Health Professions

12:00 PNAE meeting

1. The meeting commenced with a warm welcome to existing and new PNAE members attending in person Charles Eury, Estelle Lendon and Elisa Guises from France National Association of Childcare Workers Graduates and Students (ANDPE), Marie Friedel from Luxembourg, University of Luxembourg and Rosmarie Sheehan of Ireland, National Children's Nursing Network.

Contact regarding PNAE membership has been made with Poland, Germany, Spain and Portugal and their responses are awaited. Discussion continued in relation to endorsements from other groups European Foundation for the Care of the Newborn Infant (EFCNI) <https://www.efcni.org/> European Academy of Paediatrics (EAP) <https://www.eapaediatrics.eu/> and the European Society for Paediatric and Neonatal Critical Care (ESPNIC) <https://www.espnic.eu>

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Meeting advice, introductions and member information was provided by Professor Jane Coad PNAE Coordinator and Immacolata Dall'Oglio explained the role of PNAE and the website supported by Federation of the Order of Nursing Professions of Italy (FNOPI).

2. Matters arising from 41st meeting held online hosted by Sweden 10th May 2023 – JC

- PNAE members comments about the notes were accepted following previous circulations.
- The notes of the PNAE meeting from the 10th of May 2023 were discussed and a correction made regarding the note for Iceland. Members then agreed the notes as an accurate record of that meeting.

3. PNAE work schedule: Proposals and Updates

- KDW provided an update regarding the Community Nursing, complex health of children survey and will provide a comprehensive presentation on the topic at the PNAE Congress. **Action KDW**
- A definition of complex health needs is required, could look at the work published by David Widdas and members to forward the definitions used in their countries and include the definitions used for the age criteria of babies, infants, children, young people, adolescents and teenagers. The neonatal period is clearly stated in the guidelines published by the neonatal networks and associations. **Action All**

12:30- Comfort break

4. Resumption of the meeting, discussion and individual presentations.

Greetings from Bambino Gesù Children's Hospital and presentation of the hospital:

Dr. Massimiliano Raponi (Medical Director)

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Dr. Marcello De Santis (Chief of Nursing and Health Allied Staff)

Dr. Giuliana D'Elpidio (Director of Bachelor for Nurse and for Paediatric)

Dr. Emanuela Tiozzo (Chief of Professional Development, Continuous Education and Research Service)

Members were interested to hear about the exciting work, research and services being provided by the staff at the Bambino Gesù Children's Hospital. The presentations will be available on the PNAE website for members interest.

Nursing in Italy

A warm welcome and presentation was given from the Italian members of PNAE (IDO and OG) the President of CAIP of Nursing Professions Order of Rome, Maria Grazia Proietti and team. The 6th PNAE Congress was discussed with further information provided regarding the practical arrangements of the Congress.

Comfort break and lunch at Bar terrace "Il Gianicolo"

5. Matters from the 6th PNAE Congress and role of PNAE members Congress Reflections **Action IDO and All**
6. **PNAE Coordination team PNAE Coordination Team roles:** Terms of reference and terms of office of the PNAE coordination team discussed. Terms of Reference have been updated, circulated and discussed, including the election of the Coordination and Secretary roles. JC to update further based on discussion in meeting and links to Leadership Roles. On leadership - the Secretary's role must be reappointed to first, then the

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Coordinator and finally the Deputy Coordinator. Members who are interested in the Secretary role to contact Jane Coad regarding this item and the decision will be ratified at the 43rd PNAE meeting. **Action: Members who are interested in the PNAE Secretary role to contact Jane Coad by 01/11/2023. Voting will be undertaken electronically prior to 43rd meeting.**

- 7. PNAE links and affiliations to other organisations:** Links now established with other European organisations, for example, ESPNIC (European Society of Paediatric and Neonatal Intensive Care) and EAP (European Association of Paediatrics). Further details of the ongoing conversations between PNAE and the groups will be provided by JC. A suggestion was made to contact Elizabeth Adams who would have knowledge and influence in European healthcare for children. Improve networking among PNAE members and their colleagues across own countries. Promote PNAE as widely as possible with all your contacts and networks. **Action: JC and the PNAE Coordination Team will pursue new contacts and will follow up on the contacts already commenced.**
- 8. New draft of PNAE document about Health care in the community,** further discussion resulting from the survey and agreement required of content of the document for publication on the PNAE website. **Action All**
- 9. Future PNAE meetings**
- Spring 2024 – The meeting will be online hosted by Iceland, thank you to Karitas.
 - Autumn 2024 – In person hosted by Turkey, thank you to Ayşe.
 - Spring 2025 - Online hosted by Slovenia, thank you to Majda.
 - Autumn 2025- In person hosted by Luxembourg, thank you Marie.
 - Spring 2026- PNAE meeting and 7th PNAE Congress, thank you to France who have volunteered to host.

10. Any other business

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- Names of Associations in local language along with an English translation if possible. Preferred name to be made clear for the PNAE website **Action All**
- All PNAE documents to be updated as required by members who have confirmed on the list circulated at the PNAE meeting **Action All**

JC with IDO and JD, thanked everyone, especially new members for their attendance and valuable contributions.

Next PNAE meeting Spring 2024 (43rd) will be hosted online by Iceland.

Meeting closed.

17:30-18:30 Visit to the Hospital departments listed previously.

19:30 Dinner for PNAE members, invited colleagues and Congress contacts.

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Action number	Action required	Member/s	Target date	RAG status
Action 1	All to check the named person and association details on the https://pnae.eu website. Names of Associations in local language along with an English translation if possible. Preferred name to be made clear for the PNAE website, please send any further corrections to JD.	All JD	01/11/2023	Amber
Action 2	Jane Coad to follow up on contact made previously with possible members from Germany, Peter Tackenberg, German Nurses Association (DBfK) tackenberg@dbfk.de Also contact Spain and Portugal, contact names not available at the meeting. Promote PNAE as widely as possible with all your countries contacts and networks.	JC All	01/11/2023	Amber
Action 3	Members wish to source resources on palliative care for children. JD aware of the Charter for published in Italy 2013, link attached here: https://fondazionemaruzza.org/wp-content/uploads/2021/06/CARTA_TRIESTE_eng.pdf Further information below from a congress in 2016 https://eapcnet.wordpress.com/2016/10/24/the-trieste-charter-the-charter-of-the-rights-of-the-dying-child/#:~:text=%E2%80%9CThe%20Trieste%20Charter%20reminds%20us,heard%20and%20taken%20into%20consideration.%E2%80%9D and the European Charter of 2022 https://icpcn.org/wp-content/uploads/2023/01/FINAL-EAPC-CYP-Charter-1.pdf	JD		Green

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Action 4	Follow up required regarding liaison and endorsements with the following groups, Jane Coad will make contact. Maria Brenner is named as the contact for the European Academy of Paediatrics (EAP). Elizabeth Adams should be contacted European Foundation for the Care of the Newborn Infant (EFCNI) https://www.efcni.org/ European Academy of Paediatrics (EAP) https://www.eapaediatrics.eu/ and the European Society for Paediatric and Neonatal Critical Care (ESPNIC) https://www.espnic.eu	JC MB	In progress	Amber
Action 5	Congress communication will be enhanced through use of social media. Orsola will send the first Tweet (Twitter is now known as X) the address is #PNAE23 Ingrid will compile a folder for Congress guidance to support PNAE members.	OG IHD All	2709/23	Green
Action 6	Members have confirmed which PNAE documents they will update. The list will be added to the PNAE website to demonstrate the work being undertaken by PNAE members. All documents will be subject to version control.	All	27/09/24	Red
Action 7	PNAE Coordination Team roles: Terms of Reference have been updated, circulated and discussed, including the election of the Coordination and Secretary roles. The Secretary's role must be reappointed to first, then the Coordinator and finally the Deputy Coordinator. Members who are interested in the Secretary role to contact Jane Coad regarding this item and the vote will be taken at the 43 rd PNAE meeting.	JC All	01/11/23	Red

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Action 8	A definition of complex health care is required to enable standardisation of terms, similarly regarding what is generally understood by the terms, baby, infant, child, adolescent and teenager. The neonatal period is clearly defined within the documents written and published by the neonatal organisations within Europe. Further discussion is required on this topic but please forward current definitions to Jane Coad.	JC and All	30/11/23	Red
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NOTE: Documents circulated with a request for comment and agreement: If no response is received it will be assumed by default that there is agreement. Please update details if applicable.

All countries to check their details on the online Contact document <https://pnae.eu/> and send any corrections to Jean jean.davies@bangor.ac.uk and Immacolata immacolata.dalloglio@opbg.net

Paediatric Nursing Associations of Europe

Membership Information

Country	
Association	Local name and the name translated into English if possible
Website	
Contact name	

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Contact title	
Contact email address	
Contact telephone	

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